

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES January 10, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on January 10, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Auditor; Neal Geddes, Chief Civil Deputy County Attorney; Brian McKenzie, Clerk.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Commissioner Kamalu gave a reminder that Regular Commission Meetings can be viewed through YouTube live streaming and are taped for viewing after the fact. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in person or by emailing comments. She noted that no comments were emailed for this meeting.

The meeting convened at 10:06 a.m. and Rhonda Perkes, of Congressman Chris Stewart’s Office, led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

**Notice of Acceptance of the terms and provisions of Franchise Ordinance Extension 09-2022 from Rocky Mountain Power — Presented by Clerk Brian McKenzie**

The notice will be attached to Ordinance 9-2022 for record preservation.

**Presentation of "Davis County, The Year in Photographs" — Presented by Clerk Brian McKenzie**

Brian McKenzie presented Commissioners with a book titled “Davis County 2022: The year in photographs.” He read the introductory paragraph, as follows: “The year 2022 was a time for preserving the past, enjoying the present, and building for the future. The renovation of the historical Davis County Memorial Courthouse was completed, the Health Department closed its COVID-19 mass vaccination clinic and the community came together for events, and plans were developed to make Davis County an even more dynamic destination. This photo book was created as a way to preserve photographs related to Davis County Government's most memorable events in the year 2022, and to give some context to those photos. The book is not meant to be a comprehensive history but a way to highlight events that may be of interest in the future. The photos were submitted by Davis County government departments. The images were arranged and captioned by Becky Wright, an archivist in the Clerk/Auditor's Office, using information produced by the departments for social media, newsletters, and documentaries.”

The Clerk encouraged Commissioners to share the book with the various departments as it captured a number of events, including the Memorial Courthouse renovation, Animal Care activities, the Bird Festival, election activities, the completion of the Jail Medical Wing, and the retirement of the Paramedic program. He explained that the book project was his way to capture some of the historical events that took place in 2022. He assigned the project to Becky Wright, in the Records Division of the Clerk’s Office, who has a knack for capturing and expressing information in the written form. It is hoped this is the first of many annual books produced within the Clerk’s Office to memorialize historical events. The Clerk encouraged County offices and departments to capture photos of significant events that take place in their offices and send them to the Clerk’s Office to be included in “Davis County 2023: The year in photographs.”

Commissioner Kamalu commented that for 20 years of her life she had a nation-wide business helping people create histories in photo books, and they're important. She said the book is beautiful and a great achievement, and a great tradition moving forward. She agreed to share it with all of the departments.

The Clerk said the regular practice will be to provide one copy of the annual book to the Commission Office to share with departments, and one copy will be maintained in the County’s Records Repository. Additional copies can be ordered, if other departments are interested in receiving them. The book was printed by

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Shutterfly and cost just over \$100 with special offers from the printer.

Chief Deputy Clerk Rebecca Abbott commented that this project came out of a bigger discussion about how to preserve photos, for longevity, in a semi-digital/semi-paper world. She commended Becky Wright for her efforts on this last-minute project and thanked departments that helped with identifying individuals in the photos, including the Sheriff’s Office.

Commissioner Kamalu noted that people take photos to remember and preserve something, but digital memories are lost when computers crash and generations pass. There's a lot of risk, now, to having any photo history moving forward in our world, so this is really quite precious.

Commissioner Stevenson suggested that next year, when the book is ready for publishing, a cost quote be obtained in advance for ordering 10 copies.

**Design and Engineering Services for the Davis County Correctional Facility Wastewater Screening and Sewer Lift Station Funded with Coronavirus State and Local Fiscal Recovery Funds (SLFRF) RFP Register — Presented by Auditor Curtis Koch**

The County opened a Request for Proposal (RFP) for architectural services on the Design and Engineering Services for the Davis County Correctional Facility Wastewater Screening and Sewer Lift Station. The RFP closed last Friday, and two companies have submitted bids at this point:

- AE2S
- Aqua Engineering

The RFPs will be reviewed by a selection committee, and a recommendation will be forthcoming.

#2022-570-A

**Notice of Annexation of the Val Verda Area to the City of North Salt Lake — Presented by Commissioner Bob Stevenson**

Commissioner Stevenson said the annexation of Val Verda to North Salt Lake City has taken place, and it's a very good thing. He expressed his appreciation for the efforts made by North Salt Lake and Bountiful cities, and said Commissioners will continue to look for more opportunities for betterment through annexation.

**PUBLIC  
COMMENTS**

Members of the public were invited to make comments to the Commission.

Commissioner Kamalu commended Rhonda Perkes, of Congressman Stewart's staff, for her work conveying information back and forth between the County and the Congressman. She also said Ms. Perkes put on a big event in December and thanked her for the extra things she does because she sees a need.

Rhonda Perkes

**Rhonda Perkes** offered an update on Congressman Stewart’s activities. Representatives had an exciting week trying to elect a new Speaker of the House. They finally have a Speaker, and voted on a rules package. It is hoped that committee assignments will be made by the end of the week. It is anticipated that Congressman Stewart will continue his work with the Appropriations and Intelligence committees. He is actively seeking a spot on the House Appropriations Committee for Defense, which would be big for Utah. There are currently no bills, so decisions are going to have to be made on priorities moving forward. Priorities for the Congressman and his staff include creating a select subcommittee on China, to focus on things happening there and to prohibit large deals for petroleum reserves. The Congressman is taking a deep dive into social media and children up to ages 15-16, because research coming to Congress links severe mental health problems to things that are happening on social media, and he’s trying to figure out solutions. He also wants to focus on support for the police.

**BUSINESS/  
ACTION**

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*Animal Care*

Tabled                    **1. Ordinance creating section 6.12.070 of the Davis County Code regarding annual additional animal permits** — *Presented by Commissioner Kamalu on behalf of Animal Care Director Ashleigh Young*

Com. Kamalu moved to table Item 1. Com. Elliott seconded. All present voted aye.

*CED*

#2022-635-A            **2. Final Plat for the Vallee-Villa Subdivision 1st Amendment** — *Presented by Community and Economic Development Director Kent Andersen*

Kent Andersen invited Planning Manager Jeff Oyler to present this item.

The Planning Manager explained that the property is on the corner of Mutton Hollow Road and 50 East, in the Mutton Hollow area. There is an existing home on the property. They are proposing to split the property, which is just over one acre, and create two lots: one with the existing home sitting on it, and one new building lot. The Mutton Hollow Township area is half-acre zoning, that is the County’s AE (Agricultural Estate) Zone. This item has been before the Planning Commission, and they made a recommendation for approval to the County Commission. They also recommended that the conditions and the staff report be forwarded to Commissioners. The three conditions are: 1) before the property owners can get a building permit to build a home, they acquire a Davis County Flood Control Permit from Public Works; 2) they install a 5-foot sidewalk along the 50 East portion of the lot; and 3) any accessory structures on the property be removed before a building permit is issued, unless those accessory structures can meet required setbacks. It was explained that there is a sidewalk that dead ends, so it would be completing a section of sidewalk, and there are a couple of old sheds on the property that are likely to be torn down because they'll be in the way of where a house needs to be built.

Com. Stevenson moved to approve. Com. Elliott seconded. All present voted aye.

#2022-409-A            **3. Ratification of an Amendment with the Department of Workforce Services extending the contract end date and increasing benefit payments with a proportionate reduction in administration costs for the Emergency Rental Assistance 2 Contract** — *Presented by Community and Economic Development Director Kent Andersen*

The amendment extends the contract by one month. There are some additional administrative funds that the Department of Workforce Services will not draw down, so they would like to apply those to benefit payments and this amendment will allow them to do that. In response to a question, Kent Andersen said that people can still apply, and they’ve got applications in now, and additional funds that originally would have gone to administrative costs will go back to benefits, which will be a benefit to the County. The agreement period is 01/01/2022 to 01/31/2023. The payable amount is \$3,403,366.80.

#2023-19                **4. Agreement with Sanderson Wrestling Academy for the Sanderson Wrestling Academy Camp** — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 06/28/2023 to 07/01/2023. The receivable amount is \$2,268.90.

Com. Elliott moved to approve items 3-4. Com. Stevenson seconded. All present voted aye.

*Facilities*

#2023-20                **5. Updated Policy for the management and use of Davis County's facilities** — *Presented by Facilities Director Lane Rose*

This is an internal policy for the management and use of Davis County facilities to solidify a few items regarding the uses of facilities. The policy is effective beginning 01/10/2023.

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Com. Stevenson moved to approve. Com. Elliott seconded. All present voted aye.

Commissioners thanked Chief Deputy West, who was in the audience, noting that he attended the Work Session prior to the Regular Commission Meeting. His contributions to the meeting were significant.

*Sheriff's Office*

#2019-488-D

**6. Amendment with West Point City extending the current agreement for Law Enforcement Services —**  
*Presented by Sheriff's Office Chief Deputy Andy Oblad*

The agreement period is 07/01/2022 to the extended date of 06/30/2023. [The receivable amount is \$139,404].

#2023-21  
through  
2023-24

**7. Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program —** *Presented by Sheriff's Office Chief Deputy Andy Oblad*

- 2023-21 • Participant 1
- 2023-22 • Participant 2
- 2023-23 • Participant 3
- 2023-24 • Participant 4

The agreements begin upon final signature and run until the participant is no longer under court order to participate in the program. The receivable amount is varied based on tests used and monitoring fees.

#2023-25

**8. Training Reimbursement Agreement with Ivan Guzman Robles for Law Enforcement Officer Training —**  
*Presented by Sheriff's Office Chief Deputy Andy Oblad*

The contract begins on the day he graduates from the academy and runs for two years from that date. The payable amount is \$12,945.

#2023-26

**9. Training Reimbursement Agreement with Alexander B. Asay for Law Enforcement Officer Training —**  
*Presented by Sheriff's Office Chief Deputy Andy Oblad*

The contract begins on the day he graduates from the academy and runs for two years from that date. The payable amount is \$13,500.

Com. Elliott moved to approve items 6-9. Com. Stevenson seconded. All present voted aye.

**CONSENT  
ITEMS**

Commission  
Meeting  
Minutes

**Meeting Minutes**

The Regular Meeting Minutes for December 6, 2022, were presented for approval.

Commissioner Kamalu noted a typo that was found too late, and will be corrected in the final minutes. The correction changes the word “billion” to “million” in regard to homes in average neighborhoods built near landfills in California.

Com. Kamalu moved to approve with the correction. Com. Elliott seconded. All present voted aye.

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Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF  
EQUALIZATION

Property Tax  
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

**Auditor Adjustments**

**[Appeals]**

- A report with various recommended Approved Appeals totaling \$372,311
- A No Change in Value Report with various recommended No Change in Value
- A Hearing Findings Report with various findings totaling \$0.00

**Abatements**

- A Late Abatements Report with various Late Abatement requests totaling \$2,777.03

**Corrections**

- Six Veteran Exemption Tax Abatements for the year 2022
- One Veteran Tax Exemption Abatement for the year 2021

**Assessor Adjustments**

**Assessor-Initiated Corrections**

- A report with various corrections totaling \$234,000

Com. Stevenson moved to approve. Com. Elliott seconded. All present voted aye.

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

COMMISSION  
COMMENTS

Commissioner Kamalu invited comments from the dais, noting that Clerk Brian McKenzie is now one of the officials on the dais.

Commissioner  
Stevenson

**Commissioner Stevenson** mentioned that he may be late to the meeting next Tuesday because of a meeting with UDOT.

Commissioner  
Kamalu

**Commissioner Kamalu** commented that she recently met with the Local Homeless Council. Davis County convenes many partners in the community for Human Services, which are very important, and one of those is a Local Homeless Council. There has been a growing problem of homelessness in Davis County over the last decade; some of the increase is probably related to operations in downtown Salt Lake that dispersed individuals experiencing homelessness, but there are also growing numbers of people who are being priced out of being able to find a place to live. There are also people with mental health challenges, and sometimes they have family and sometimes they really don't.

The national “Point-in-Time” count takes place every year and counts individuals in shelters. Davis County has some pretty wonderful alternatives to a traditional shelter. Davis Behavioral Health owns housing, which they have been accumulating since the early 2000s, with about 115 beds. If not for that housing, Davis County would see those individuals as homeless. The County also has Safe Harbor, a shelter for domestic violence survivors. Commissioner Kamalu noted that she is on the Boards of both of those important organizations.

The Point-in-Time count is supposed to take one night, in the winter, to count individuals not only in traditional shelters but also people who can be found in the community — in their cars, sleeping under bridges, and in other places. This year’s count will be happening at the end of January, with volunteers

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working from about 2 a.m. to 5 a.m.; there will be at least two dozen volunteers from the community and several Davis Behavioral Health workers. Commissioner Kamalu commented that she participated in the count in 2016, as a citizen volunteer. Volunteers go out in teams, with drivers who know where to look for individuals who are out in the weather. Her team didn't find anyone in the three nights they looked in 2016, where they looked, but what she'll never forget is that the two people who were the drivers were individuals who had been homeless before: one as a single female, and one as a mother of children and a homeless family. Those two people now are employed, and they have come out of that situation. The count goes to the Federal Government, and the point of this effort is to help people to stabilize, and have resources, and then to become self-sufficient. After Davis County gets a count in January, there will be follow-up to share those numbers. Another proof of increasing numbers of individuals facing housing instability in Davis County is in Davis School District. The District has a count of people who are not stable with housing, which is a slightly broader definition than being on the street – it can also mean that they are doubled up and living with other people to prevent being on the street. Davis School District currently has about 1,500 students without stable housing, and that number has gone up again, according to [Davis Education Foundation Director] Jodi Lunt. Even in a county where people don't realize that this is a struggle, it is a struggle. Some good news is that the Local Homeless Council has more people interested in being part of it. There are now some community members, including real estate broker Brandon Wood, who want to help. The former mayor of West Bountiful, James Behunin, wants to be involved and has done a lot at the state level regarding homelessness and housing. The good thing about Davis County is that we have people who want to help, and do help, because there is an increasing problem and people are becoming more aware of it. The Local Homeless Council welcomes those who want to serve, and the County has partners in the community who have housing and provide services, because the government just helps with grants. Commissioner Kamalu said it is a good idea for everyone to have the number for Open doors, which is the Community Action Agency, and call them if you see someone in need, because they do outreach and will go and find the folks to offer services.

MEETING  
ADJOURNED

Commission meeting was adjourned at 10:40 a.m.

Minutes prepared by:  
Becky R. Wright  
Deputy Clerk

Minutes approved on: 2/7/2023

/s/ Brian McKenzie  
Brian McKenzie  
Clerk

/s/ Lorene Miner Kamalu  
Lorene Miner Kamalu  
Commission Chair